

Tuesday, July 31<sup>st</sup> 2018

Dear Parents and Caregivers,

To all CIS families those who are returning, and those who are new to our school community, welcome and welcome back! **Wednesday, August 8th, 2018 is the first day of school for all students in Kindergarten through Grade 12.**

This year, we are happy to welcome Mr. Ashwin Parvatam as our new Elementary Vice-Principal. Please join us in congratulating Ms Joanne Valere on her new position as CIS Elementary Principal.

### Information for the 2018 - 2019 school year:

#### ❖ **Transportation and Arrival at School**

- Those who take the bus, the bus pick-up time will be either texted or emailed to the number you provided 2 days prior to the first day of school.
- For families who are dropping children off and for older students on bikes of any kind, please note that CIS students must wear helmets.
- Since Wednesday is also the first day of school for BCIS, the neighbourhood streets will be busy. Pay careful attention to our security guards as they direct the traffic pattern.
- **Class Lists** will be posted on the school website, <http://www.cis.edu.vn> on **Tuesday, August 7<sup>th</sup>, 2018.**

#### ❖ **On the first day of school, all classrooms open at 8:20 AM.**

1. **Kindergarten students** will go directly to classes where Canadian and Vietnamese teachers will be waiting to welcome you.
2. **Grades 1 - 8**
  - **Grades 1 - 5** line up with their teachers in the main foyer
  - **Grades 6 - 8** line up in the second floor foyer in front of the Terry Fox Room between 8:00-8:20.
3. **All CIS secondary students, Grades 9 - 12** will meet in the Niagara Concert Hall in the Maple Leaf Centre, MLC, beginning at 8:20. **Students should check the lists posted outside of the Niagara Concert Hall for their period 1 teacher before entering.**

#### ❖ **What to bring to school on the first day?**

1. Essential stationery: pen, pencil, pencil case with name tag, backpack with name tag...
2. Water bottle with name tag.  
Please note that the school will provide students with notebooks and textbooks during the the first week of school.
3. If your son/daughter does not have meal plan at school, please prepare a snack for him/her beforehand.
4. We do not encourage students **in Kindergarten through Grade 3** to bring tech devices to school.

#### ❖ **Uniform pick-up**

**From Monday, July 30th, 2018 to Tuesday, July 31st, 2018: Uniform storage will be closed.**

Uniform distribution will be available for parents and students on the following days:

- From **Wednesday, August 1st to Friday, August 3rd, 2018:** from 2:30 pm to 4:30 pm
- **Wednesday, August 8th, 2018:** from 2:30 pm to 4:30 pm

#### ❖ **School contacts:**

For inquiries about:

- Transportation please contact: [schoolbus@cis.edu.vn](mailto:schoolbus@cis.edu.vn) - Phone: (028) 54 123 444 (ext: 1150)
- Food plans please contact: [schoolmeal@cis.edu.vn](mailto:schoolmeal@cis.edu.vn) - Phone: (028) 54 145 678 - Hotline: 0902 388 790
- Accounts please contact Ms. Huong huong.dinh@cis.edu.vn - Phone: (028) 54 123 444 (ext: 1102)
- ASO Elementary contact [elementary@admin.cis.edu.vn](mailto:elementary@admin.cis.edu.vn) - Phone: (028) 54 123 444 (ext: 1157)
- ASO Secondary contact [secondary@admin.cis.edu.vn](mailto:secondary@admin.cis.edu.vn) - Phone: (028) 54 123 444 (ext: 1163)



On behalf of the CIS Leadership Team, Ms Joanne Valere - Elementary Principal, Mr. Ashwin Parvatam - Elementary Vice Principal, and Mr. Andrew Lin - Secondary Vice-Principal, "Happy New Year!"

We look forward to working with you!

**Dr. Sheryl Freeman**

**CIS Curriculum Showcase is on Saturday, August 18<sup>th</sup>, 2018**

**8:30 - Noon. See you there!**

**This is a great chance to meet your child's teacher and find out about the classroom expectations.**



**Ms. Tuong Vi**  
Assistant  
to the CISS Leadership Chair

**Mr. Andrew Lin**  
CIS Secondary Vice-Principal

**Dr. Sheryl Freeman**  
Chair of Leadership Team  
CIS Secondary Principal

**Ms. Joanne**  
CIS Elementary Principal

**Mr. Ashwin**  
CIS Elementary Vice-Principal



**Mr. Phuoc**  
Secondary Academic Services  
Officer

**Ms. Tran**  
Academic Services  
Manager (CIS, BCIS)

**Ms. Uyen**  
Academic Services  
Director

**Ms. Ngoc**  
Elementary Academic Services  
Officer

**Ms. Tam**  
Elementary Academic Services  
Officer